



# FLORIDA CENTER FOR HEALTH INFORMATION AND POLICY ANALYSIS

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## DATA CATALOG

Charlie Crist, Governor

Holly Benson, Secretary



Visit AHCA online at:  
[ahca.myflorida.com](http://ahca.myflorida.com)  
[www.FloridaHealthFinder.gov](http://www.FloridaHealthFinder.gov)

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## INTRODUCTION

Each section of the catalog starts with a brief history of the data collection effort and general description of the data elements. The sections detail the levels of aggregation and formats available, and prices are listed after the descriptions.

- **Hospital Inpatient Data**
- **Ambulatory (Outpatient) Patient Data**
- **Emergency Department (ED) Patient Data**
- **Comprehensive Rehabilitation Hospital Patient Data**
- **Hospital Financial Data**

If you have further questions or need additional information not contained in this catalog, please contact us at:

**Agency for Health Care Administration  
Florida Center for Health Information and Policy Analysis  
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2727 Mahan Drive  
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## CONTACT INFORMATION

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For a closer look at the Florida Center for Health Information and Policy Analysis (Florida Center), including reports, publications, health care facility and provider listings and more, please visit: [www.FloridaHealthFinder.gov](http://www.FloridaHealthFinder.gov) .

From this site you can also query the current inpatient, outpatient and emergency department (ED) databases by clicking on 'Researchers and Professionals'.

In addition, AHCA in conjunction with the office of Attorney General, has an additional website, [www.MyFloridaRx.com](http://www.MyFloridaRx.com), that provides consumers with the retail prices of the most commonly used prescribed drugs by pharmacy across Florida.

# SUMMARY OF DATA USE LIMITATIONS

All users of detailed public records must submit a signed Limited Data Set Use Agreement. Some limitations are summarized below. The complete agreement form may be found at the following link: [www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml](http://www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml)

## Permissible Uses and Disclosures

- Requester shall not use or further disclose the limited data set specified except as permitted or as required by federal law. Requester shall establish appropriate administrative, technical, and physical safeguards to protect the confidentiality of and to prevent unauthorized use or access to the limited data set.
- Requester shall not release or allow the release of the limited data set to any persons or entities other than as permitted.
- Requester shall restrict disclosure of the limited data set to the minimum number of individuals who require the information in order to perform the functions. Requester shall instruct individuals to which the limited data set is disclosed of all obligations and shall require the individuals to maintain those obligations.
- Requester shall secure the limited data set when the data is not under the direct and immediate control of an authorized individual performing the functions.
- Requester shall not attempt to use the limited data set to track or link an individual's data, determine real or likely identities, gain information about an individual, or contact an individual.
- Requester shall make a good faith effort to identify any use or disclosure of the limited data set not provided for. Requester shall notify the Florida Center by certified mail, return receipt requested, or in person with proof of delivery within seventy-two (72) hours of discovery of any use or disclosure of the limited data set not provided for of which Requester is aware. If applicable, the requester shall return any record or records that become identified to the Florida Center by certified mail, return receipt requested, or in person with proof of delivery within seventy-two (72) hours of identification. All other copies of an identified record including a modified, hybrid or merged record shall be immediately destroyed.

## Penalties

- Requester acknowledges that failure to abide by the terms of the agreement may be subject to penalties for wrongful disclosure of protected health information under federal law. Requester shall inform all persons with authorized access to the limited data set specified of the penalties for wrongful disclosure of protected health information.

## **PLACING AN ORDER**

### ***ORDERING DATA***

Orders must be paid for in advance and be accompanied by a written request. Data may be purchased by check or money order made payable to the Agency for Health Care Administration (AHCA). AHCA does not accept credit cards or telephone orders at this time. Please send payment to the address below.

### ***STANDING ACCOUNTS***

To open a standing account with AHCA, send a check or money order for a minimum of \$600. Many customers who frequently order data from the Florida Center for Health Information and Policy Analysis find it convenient to open a standing account.

### ***PROCESSING TIME***

Orders are processed upon receipt of payment by Agency staff. Turnaround time for filling orders is generally less than 5 days, depending upon the size and nature of the request.

### ***STATUS OF ORDERS***

To verify receipt of a data request or to determine when the filled order was shipped, please call (850) 921-0550. Due to the large volume of data requests, staff cannot determine specifically when an order may be completed.

### ***SHIPPING/MAILING***

Filled data orders will normally be mailed via the U.S. Postal Service via Priority Mail. For "overnight" delivery, orders must include a completed mailing label and an overnight account number.

### ***REFUNDS***

To receive a refund, send your Social Security Number or Federal Employee Identification Number and a copy of the order form indicating the items for which the refund is requested.

### **PLEASE MAIL REQUESTS AND PAYMENTS TO:**

**Agency for Health Care Administration  
Florida Center for Health Information and Policy Analysis  
Attention: Arlene Schwahn  
2727 Mahan Drive, Bldg. 3, Mail Stop #16  
Tallahassee, FL 32308-5403  
(850) 921-0550**

## HOSPITAL INPATIENT DISCHARGE DATA

Hospital Inpatient Discharge Data has been collected since 1988. Beginning with 1997 data, short term acute care psychiatric hospitals are included in the Hospital Detailed Patient Database. Beginning with 2006 data, long term psychiatric hospitals are included in the Hospital Detailed Patient Database.

For the Hospital Inpatient Discharge Data Layout & File Description, please visit:  
[www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml](http://www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml)

For more information concerning the collection of Hospital Inpatient Discharge Data, please visit:  
<http://ahca.myflorida.com/SCHS/hpdunit.shtml>

<b>DATA RELEASE</b>	Data is released when 75% of the hospitals have certified the accuracy of data reported. The majority of the hospitals certify their patient data an average of 130 days after the end of the quarter. Typically, 100% certification is achieved within 180 days following the quarter's end.
<b>DATA FORMATS</b>	Data is available on CD/DVD. Reports can be generated by hospital, county, Local Health Council, region or statewide. Special ad-hoc reports are also available (i.e. specific ICD 9 CM codes; reports for specific ages of patients, etc.).
<b>TIME PERIODS</b>	Detailed patient data are available beginning with the first quarter of 1988.
<b>DATA ELEMENTS</b>	AHCA releases approximately 35 detailed patient data elements. Some data elements are masked before release to protect patient confidentiality. However, the data are used in several calculations such as the average length of stay. AHCA does not release the following data elements: <ul style="list-style-type: none"><li>- Patient ID # (number assigned by hospital) or Patient's Social Security Number</li><li>- Date of birth (converted to age)</li><li>- Admission date (reported as calendar quarter)</li><li>- Discharge date (reported as calendar quarter)</li><li>- Principal procedure date (reported as number of days to procedures)</li></ul>

## AMBULATORY (OUTPATIENT) PATIENT DATA

Ambulatory Patient Data is collected from approximately 550 freestanding ambulatory surgical centers, radiation therapy centers (data not collected after 12/31/02), lithotripsy centers, cardiac catheterization laboratories, and short-term acute care hospitals. Data is submitted in accordance with Section 408.062, Florida Statutes and Chapter 59B-9, Florida Administrative Code.

For the Ambulatory Patient Data Layout and File Description, please visit:  
[www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml](http://www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml)

For more information concerning the collection of Ambulatory Patient data, please visit:  
<http://ahca.myflorida.com/SCHS/apdunit.shtml>

<b>DATA RELEASE</b>	Data is released when 75% of the facilities have certified the accuracy of data reported. The majority of the facilities certify their outpatient data an average of 130 days after the end of the quarter. Typically, 100% certification is achieved within 180 days following the quarter's end.
<b>DATA FORMATS</b>	Data is available on CD/DVD.
<b>TIME PERIODS</b>	Outpatient data are available beginning with the first quarter of 1997.
<b>DATA ELEMENTS</b>	AHCA releases approximately 63 outpatient data elements. Some data elements are masked before release to protect patient confidentiality. AHCA does not release the following data elements: <ul style="list-style-type: none"><li>- Patient ID # (number assigned by facility)</li><li>- Patient's Social Security Number</li><li>- Date of birth (converted to age)</li><li>- Begin Visit Date</li><li>- Ending Visit Date</li></ul>

## **EMERGENCY DEPARTMENT (ED) PATIENT DATA**

Emergency Department (ED) Data is a new addition starting with the first quarter of 2005. Data includes all emergency department visits in which emergency department registration occurs and the patient is not admitted for inpatient care at the reporting entity. A complete list of data elements collected as well as the reporting instructions for each facility can be found in Chapter 59B-9, Florida Administrative Code.

For Emergency Department Patient Data Layout and File Description, please visit: [www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml](http://www.floridahealthfinder.gov/Researchers/OrderData/order-data.shtml)

For more information concerning the collection of Emergency Department (ED) Patient data, please visit: <http://ahca.myflorida.com/SCHS/apdunit.shtml>

<b>DATA RELEASE</b>	Data is released when 75% of the facilities have certified the accuracy of data reported. The majority of the facilities certify their outpatient data an average of 130 days after the end of the quarter. Typically, 100% certification is achieved within 180 days following the quarter's end.
<b>DATA FORMATS</b>	Data is available on CD/DVD.
<b>TIME PERIODS</b>	Emergency Department data are available beginning with the first quarter of 2005.
<b>DATA ELEMENTS</b>	AHCA releases approximately 62 ED data elements. Some data elements are masked before release to protect patient confidentiality. AHCA does not release the following data elements: <ul style="list-style-type: none"><li>- Patient ID # (number assigned by facility)</li><li>- Patient's Social Security Number</li><li>- Date of birth (converted to age)</li><li>- Begin Visit Date</li><li>- Ending Visit Date</li></ul>

# COMPREHENSIVE REHABILITATION HOSPITAL PATIENT DATA

Comprehensive Rehabilitation Discharge Data has been collected since first quarter of 1993. The data is detail patient level but based on the HCFA10 primary condition codes. The primary condition codes are:

- 01 STROKE
- 02 SPINAL CORD INJURY
- 03 CONGENITAL DEFORMITY
- 04 AMPUTATION
- 05 MAJOR MULTIPLE TRAUMA
- 06 FRACTURE OF THE FEMUR (HIP FRACTURE)
- 07 BRAIN INJURY
- 08 POLY-ARTHRITIS, INCLUDING RHEMATOID ARTHRITIS
- 09 NEUROLOGICAL DISORDERS, INCLUDING MULTIPLE SCLEROSIS, MOTOR
- 10 BURNS
- 11 ALL OTHER CONDITONS REQUIRING INTENSIVE REHABILITATION SERVICES

For more information concerning the collection of Comprehensive Rehabilitation Discharge Data, please visit:

<http://ahca.myflorida.com/SCHS/comprehab.shtml>

**DATA RELEASE** Data is certified with submission.

**DATA FORMATS** Data is available electronically and can be e-mailed. Special ad-hoc reports are also available (i.e. county; reports for specific ages of patients, etc.).

**TIME PERIODS** Detailed patient data are available beginning with the first quarter of 1993.

**DATA ELEMENTS** AHCA releases approximately 14 detailed patient data elements. Some data elements are masked before release to protect patient confidentiality. However, the data are used in several calculations such as the average length of stay. AHCA does not release the following data elements:

- Patient ID # (number assigned by hospital) or Patient's Social Security Number
- Date of birth (converted to age)
- Admission date (reported as calendar quarter)
- Discharge date (reported as calendar quarter)

## HOSPITAL FINANCIAL DATA

Collection of financial data began in 1979 with Florida Hospitals submitting budgets for review. A uniform system of financial reporting was developed and a methodology was established which assigned hospitals with similar characteristics to groups to permit fair comparisons of data. In 1984, legislation authorized regulation, as well as review, of financial data.

Currently, approximately 258 Florida hospitals are required to submit fiscal year end financial reports to AHCA annually. These reports are referred to as actuals or prior year reports and are available from 2004. The Prior Year report consists of twenty-seven worksheets, which are fully described in the Florida Hospital Uniform Reporting Systems Manual (FHURS).

The FHURS manual is AHCA's guide to the hospital industry. It describes all financial data submissions required by the hospitals. Its use is recommended if you work with the Agency for Health Care Administration's financial data (AHCA). The FHURS Manual is available on our website at:

[http://ahca.myflorida.com/MCHQ/CON\\_FA/fa\\_data/index.shtml](http://ahca.myflorida.com/MCHQ/CON_FA/fa_data/index.shtml)

<b>DATA RELEASE</b>	The prior year reports are due to AHCA 120 days after the hospital's fiscal year end. Financial data on all hospitals are made available as quickly as possible.
<b>DATA FORMATS</b>	The Financial database/dump is available via E-mail (zipped).
<b>TIME PERIODS</b>	Prior Year reports are available from 2004. Earlier years are only available for all hospitals in database format. Note: For some types of data it is advisable to check with AHCA to establish a report's availability before ordering.
<b>DATA ELEMENTS</b>	A cursory listing of general categories found on the worksheets is provided for you on page 10. Single worksheets are available for purchase; one need not order a complete report to obtain single line item information on any given hospital.

## HOSPITAL FINANCIAL DATA WORKSHEET OVERVIEW

<b>TOPIC</b>	<b>DESCRIPTION</b>	<b>WORKSHEETS</b>
<b>REVENUES</b>	<b>Patient Care Services</b>	<b>C-3</b>
	<b>Patient Care Services by Payer Class (includes Revenue Deductions)</b>	<b>C-3a</b>
	<b>Other Operating and Non-operating</b>	<b>C-4</b>
<b>EXPENSE/ EXPENDITURES AND DEPRECIATION</b>	<b>Statement of Patient Care Services</b>	<b>C-5</b>
	<b>Statement of Other Operating and Non-Operating Expense</b>	<b>C-6</b>
	<b>Statement of Detailed Interest Expense</b>	<b>D-2</b>
	<b>Explanation of Increased in Revenue and Expense</b>	<b>X-6</b>
	<b>Capital Assets, Depreciation Analysis</b>	<b>B-3</b>
	<b>Schedule of Capital Expenditures</b>	<b>X-3</b>
	<b>Employee Benefits</b>	<b>X-1</b>
<b>MEDICAL STAFF DATA</b>	<b>Profiles by Clinical Specialty</b>	<b>B-4</b>
	<b>Allied Health Programs of Students</b>	<b>B-4a</b>
	<b>Physician's Services Revenue and Expenses</b>	<b>C-7</b>
<b>RATES/DISCOUNTS</b>	<b>Statements of Patient Rates and Discount Policies</b>	<b>X-5</b>
	<b>Prospective Payment Arrangements</b>	<b>X-7,X-7a</b>
<b>OTHER STATISTICS AND GENERAL DATA</b>	<b>General Hospital Information</b>	<b>A-1</b>
	<b>Services Inventory and Units of Service Report</b>	<b>A-2</b>
	<b>Balance Sheet</b>	<b>C-1</b>
	<b>Income Statement</b>	<b>C-2</b>
	<b>Psychiatric Hospital Statistics</b>	<b>Psy-1</b>
	<b>Explanations and Comments</b>	<b>X-4</b>
	<b>Cost Allocation</b>	<b>E-1a, &amp; E-1b</b>
	<b>Related Organizations</b>	<b>D-1</b>
	<b>Research Education Data</b>	<b>X-2</b>
	<b>Patient Days, Admission and Licensed Beds</b>	<b>B-1</b>

# **HOSPITAL FINANCIAL DATA REPORTS AND PUBLICATIONS**

## **PRIOR YEAR REPORT**

This report consists of a hospital's year-end financial data submitted to AHCA on standardized worksheets. Because hospitals submit the data 120 days after their fiscal year's end, availability of this data varies. The Florida Hospital Uniform Reporting System Manual (FHURS) has a complete description of data included in this report plus samples of each worksheet.

## **HOSPITAL FINANCIAL DATA BOOK**

This book is an annual report that contains nearly 80 categories of financial information comparing each Florida hospital arranged in alphabetical order by county. The data is derived from the worksheets submitted by the hospitals. The Financial Data Book also includes a statewide summary for the 80 categories as well as facts and figures presented in a "highlights" format. A current version is available on [FloridaHealthfinder.gov](http://FloridaHealthfinder.gov).

## **HOSPITAL FINANCIAL DATA BOOK PRINTOUT**

A computer run of the data book from AHCA's data base is available after most of the hospitals have submitted their data for the year and before the Hospital Financial Data Book is published.

## **HOSPITAL MEDICARE COST REPORTS**

Photocopies only

## **HOSPITAL FINANCIAL DATA REPORTS AND PUBLICATIONS (CONTINUED)**

### **FLORIDA HOSPITAL UNIFORM REPORTING SYSTEMS MANUAL (FHURS)**

The FHURS Manual is a guide to the hospital industry that describes the exact data the hospitals must submit to AHCA. It includes definitions, descriptions, and some samples. NOTE: Previous editions of the FHURS Manual are not available. Copies are available at: [http://ahca.myflorida.com/MCHQ/CON\\_FA/fa\\_data/index.shtml](http://ahca.myflorida.com/MCHQ/CON_FA/fa_data/index.shtml).

### **INDEPENDENT AUDITED FINANCIAL STATEMENT**

This is a hospital financial report prepared by an independent auditor. It may range in size from ten to fifty pages. This report is submitted to AHCA with the hospital's annual prior year report and is available in photocopy format only. The following elements are included in the statement:

Auditor's opinion	Statement of revenues and expenses
Hospital's balance sheet	Statement of changes in fund balance
Statement of cash flows	Notes to financial statements